



Job Announcement

Lamp Community is an innovative Los Angeles based nonprofit organization that permanently ends homelessness improves health and builds self-sufficiency among men and women living with severe mental illness and co-occurring disorders.

Advocate

Summary: The Lamp Community Advocate will work with members to coordinate mental health and recovery services and help them to develop a plan that will assist them in maintaining improved physical and mental health.

Description: Ideal candidate must be experienced and able to coordinate and implement mental health and recovery support services with individual members (caseload of 12-24). Advocates will be asked to develop effective, trusting relationships with members with a focus on facilitating independence and maintenance of improved physical and mental health. Candidate will assist in the screening, assessment and enrollment of members, including orientation to program policies, resources and goals. Must be able to develop and review an individual service plan for each member. May need to work with members to develop and maintain a current monthly budget for his/her MPA account. Will assist management and support advocates to fairly and effectively enforce policies and rules. All advocates are expected to maintain a current, thorough knowledge of community resources and utilize these to provide comprehensive, wrap-around services to members. Advocates will assist in involving members in daily activities and scheduled appointments facilitating socialization, health maintenance, sense of community, and progress in recovery. Successful candidate will work cooperatively and cohesively with other members of the team, including participation in weekly staff meetings and staff trainings. Candidates must be able to develop a complete member file with all required documents and learn and utilize Caminar, the project's database software while maintain up to date, accurate, and complete data and progress notes as required by the project and its funding sources. Advocates will be asked to produce monthly and quarterly reporting (Path, CDBG, HOPWA) assuring that all necessary/required member paperwork and data collections is complete and up to date in the Information System.

Requirements: Candidates with Bachelor's degree's preferred; will consider individuals that are close to completing requirements for a degree. Candidate must have a minimum of four years experience working with the homeless population, preferably those struggling with mental illness and/or substance addictions. Ideal candidates will possess the ability to work with minimum supervision, have excellent verbal, written, computer and leadership skills. Must also have a valid California Driver's License with clean driving record.

To apply, please send resume, cover letter and salary history to:

Email: jobs@lampcommunity.org
www.lampcommunity.org

Fax: (213) 270-9060

Lamp Community
Human Resources Department
526 San Pedro Street
Los Angeles, CA 90013

Preferred method of submitting is an email with attached Word or PDF formatted document(s). Please note the position applying for in the subject line.