



Position: SAMHSA Integrated Care Manager
Department: Cloverfield Service Center

OPCC and Lamp Community are now one-

Summary

The Care Manager will work with clients to provide needs assessment, stabilization services, and coordinate multiple services to meet each client's specific needs.

Essential Duties and Responsibilities

1. Develop effective, trusting relationships with clients using a client-centered approach that includes motivational interviewing and harm reduction
2. Perform a comprehensive needs assessment (screening and intake) for all SAMHSA clients, and develop an individualized case plan that is based on client's needs and goals
3. Maintain documentation of client information (intake, referrals, progress notes and service delivery)
4. Maintain accurate client records and data (manually and via computerized database system)
5. Complete all tracking and reporting requirements for SAMHSA outcomes and evaluation, including demographic data
6. Participate in case file, staff meetings, trainings and retreats
7. Communicate effectively and in a timely manner with management, peers, collaborators, and clients
8. Collaborate with The People Concern's teams to provide support and assistance to clients
9. Schedule and track recommended diagnostic assessments (medical and behavioral) for all enrolled clients throughout 4 year SAMHSA program
10. Participate as a member of a multi-disciplinary SAMHSA team towards the development and implementation of integrated physical and behavioral health care
11. Facilitate, when needed, health education groups utilizing curricula from Evidence Based Practices
12. Motivate clients to participate and keep them informed about SAMHSA program through various methods such as newsletters and flyers
13. Maintain client confidentiality at all times

Qualifications

1. Bachelor's degree preferred; or a minimum two years' experience working with homeless individuals, preferably those living with mental illness and/or substance addictions, or an equivalent combination of education and experience
2. Able to work in a high tolerance Harm Reduction model with Members who have multiple barriers
3. Current, valid California Driver's License with an acceptable driving record and reliable vehicle
4. Demonstrated knowledge of issues faced by population served
5. Experience working in a community-based setting and as part of a team
6. Committed to improving the community through empowerment and dignity
7. Skilled in non-violent crisis intervention
8. Able to obtain and maintain CPR/1st Aid certification
9. Computer literate; able to effectively use computerized database for client file management, with basic skills in Microsoft Word, Outlook, and Excel programs
10. Knowledge of social service agencies, especially on the Westside, is a plus

The People Concern -- OPCC and Lamp Community United -- have many service locations in downtown LA and Santa Monica, and we offer a competitive salary and excellent benefits. We conform to all the laws, statutes, and regulations concerning equal employment opportunities and affirmative action, and will consider for employment qualified applicants with criminal histories in a manner consistent with the requirements of the FCIHO. We strongly encourage women, minorities, individuals with disabilities and veterans to apply to all of our job openings. We are an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, gender, sexual orientation, gender identity, or national origin, age, disability status, Genetic Information & Testing, Family & Medical Leave, protected veteran status, or any other characteristic protected by law. We prohibit Retaliation against individuals who bring forth any complaint, orally or in writing, to the employer or the government, or against any individuals who assist or participate in the investigation of any complaint or otherwise oppose discrimination.

Apply with salary expectations, cover letter, and resume via email

jobs@lampcommunity.org

OR

Mail:

OPCC/ Lamp Community Human Resources

526 San Pedro ST

Los Angeles, CA 90013

OR

Fax:

323-940-4759